

**OKLAHOMA WORKERS' COMPENSATION COMMISSION**  
**REGULAR MEETING MINUTES**  
**FEBRUARY 16, 2023 2:00 P.M.**

**STATEMENT OF OKLAHOMA OPEN MEETING ACT COMPLIANCE**

Notice of this Regular Business Meeting was filed with the Secretary of State's office in compliance with the Open Meeting Act.

The agenda was posted at least 24 hours in advance of the meeting, in compliance with the Open Meeting Act. It was posted on the Commission website and at 1915 N. Stiles Ave., Oklahoma City, Oklahoma, the Commission's principal office.

**MINUTES OF THE FEBRUARY 16, 2023, REGULAR BUSINESS MEETING OF THE OKLAHOMA WORKERS' COMPENSATION COMMISSION**

The members of the Oklahoma Workers' Compensation Commission met at 1915 N. Stiles Ave., in the En Banc Courtroom, Oklahoma City, Oklahoma, on February 16, 2023.

Members present: Chairman Jordan Russell, Commissioner Megan Tilly, and Commissioner Scott Biggs.

Others Present: Andrea Delling, WCC; Ian Steedman, WCC; Alexander Watkins, WCC; Lauren Hammonds Johnson, WCC; Sharon Smith, WCC; Tava Jones, WCC.

Chairman Russell expressed appreciation for those in attendance. After the roll was taken, Chairman Russell found a quorum present and called the meeting to order at 2:00 p.m.

**1. Discussion and Possible Action to Approve Minutes**

- a. The drafted minutes of the January 18, 2023, Special Meeting of the Commission were considered for approval.

***Motion:*** Commissioner Biggs moved to approve the minutes.

***Abstain:*** Commissioner Tilly

***Second:*** Chairman Russell

Those voting aye: Chairman Russell and Commissioner Biggs.

***The motion carried.***

- b. The drafted minutes of the January 26, 2023, Regular Meeting of the Commission were considered for approval.

**Motion:** Commissioner Biggs moved to approve the minutes.

**Second:** Commissioner Tilly

Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

*The motion carried.*

**2. Discussion and Possible Action to Approve the Consent Agenda for Travel Vouchers Currently Outstanding**

Title 85A O.S. § 23 states, [a]ny Commissioner or employee of the Commission shall be entitled to receive his or her necessary traveling expenses as provided in the State Travel Reimbursement Act. The expenses shall be certified by the person who incurred them and shall be allowed and paid on presentation of vouchers approved by the Commission.” In accordance with this section, the Commission will consider a vote to approve the currently outstanding vouchers.

All travel vouchers listed within this Consent Agenda have been made available to each Commissioner prior to today’s meeting, are considered routine, and will be enacted by one motion of the Commission. If separate discussion is desired, that item may be removed from the Consent Agenda and voted upon separately.

**Motion:** Commissioner Tilly moved to approve the consent agenda for vouchers.

**Second:** Commissioner Biggs

Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

*The motion carried.*

**3. Request to Reduce Security Deposit for Becco Contractors Inc, Own Risk Permit #19301**

Becco Contractors Inc (“the Company”), own risk permit #19301, was a self-insured employer in the Own Risk program until February 1, 2023. They are fully insured with CompSource Mutual Insurance Co. effective February 1, 2023. They have petitioned the Commission to reduce the Company’s security deposit on file. The Commission held a \$1,200,000 Surety Bond, issued by Mid-Continent Casualty as security deposit. They requested a reduction of their security deposit to \$500,000. The company had three outstanding claims with reserves totaling \$314,101.24.

The Company has complied with Commission Rule 810:25-9-19.

Interim Director Sharon Smith was recognized, presented, and answered questions of the Commission.

***Motion:*** Commissioner Tilly moved to reduce the security deposit to \$500,000.

***Second:*** Commissioner Tilly

Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

*The motion carried.*

**4. Request to Fully Release Security Deposit for Interstate Brands Corp., Former Own Risk Permit #18734**

Interstate Brands Corp. (“the Company”), former own risk permit #18734, was a self-insured employer in the Own Risk program until January 1, 2006. The Company has petitioned the Commission to reduce the Company’s security deposit on file. The Commission currently holds a \$100,000 Surety Bond, issued by Travelers Casualty and Surety Company of America as security deposit. They are requesting a full release of their security deposit. All claims have been closed and meet the required statutes of limitations and repose.

The Company has complied with Commission Rule 810:25-9-19.

Director Ian Steedman was recognized, presented, and answered questions of the Commission.

***Motion:*** Commissioner Tilly moved to fully release the security deposit.

***Second:*** Commissioner Biggs

Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

*The motion carried.*

**5. Discussion and Possible Action to Approve Building Security and Safety Enhancements and Hardware Upgrades or Purchases**

Commissioner Scott Biggs presented and answered questions from the commissioners. A new proposal is pending.

**No action taken.**

**6. Legislative Update and Discussion**

Commissioner Scott Biggs presented and answered questions from the commissioners.

**No action taken.**

**7. Discussion and Update on CaseOK Project**

Director Ian Steedman was recognized, presented, and answered questions of the Commission.

**No action taken.**

**8. Update on Denver N. Davison Building Remodel**

Chairman Jordan Russell presented and answered questions from the commissioners.

**No action taken.**

**9. New Business**

“[A]ny matter not known about or which could not have been reasonably foreseen prior to the time of the posting.” 25 O.S. § 311.

*There was no new business.*

**ADJOURNMENT.....Chairman Jordan Russell**

*Motion:* Commissioner Tilly moved to adjourn.

*Second:* Commissioner Biggs

Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

*The motion carried.*

**The meeting adjourned at 2:25 p.m.**